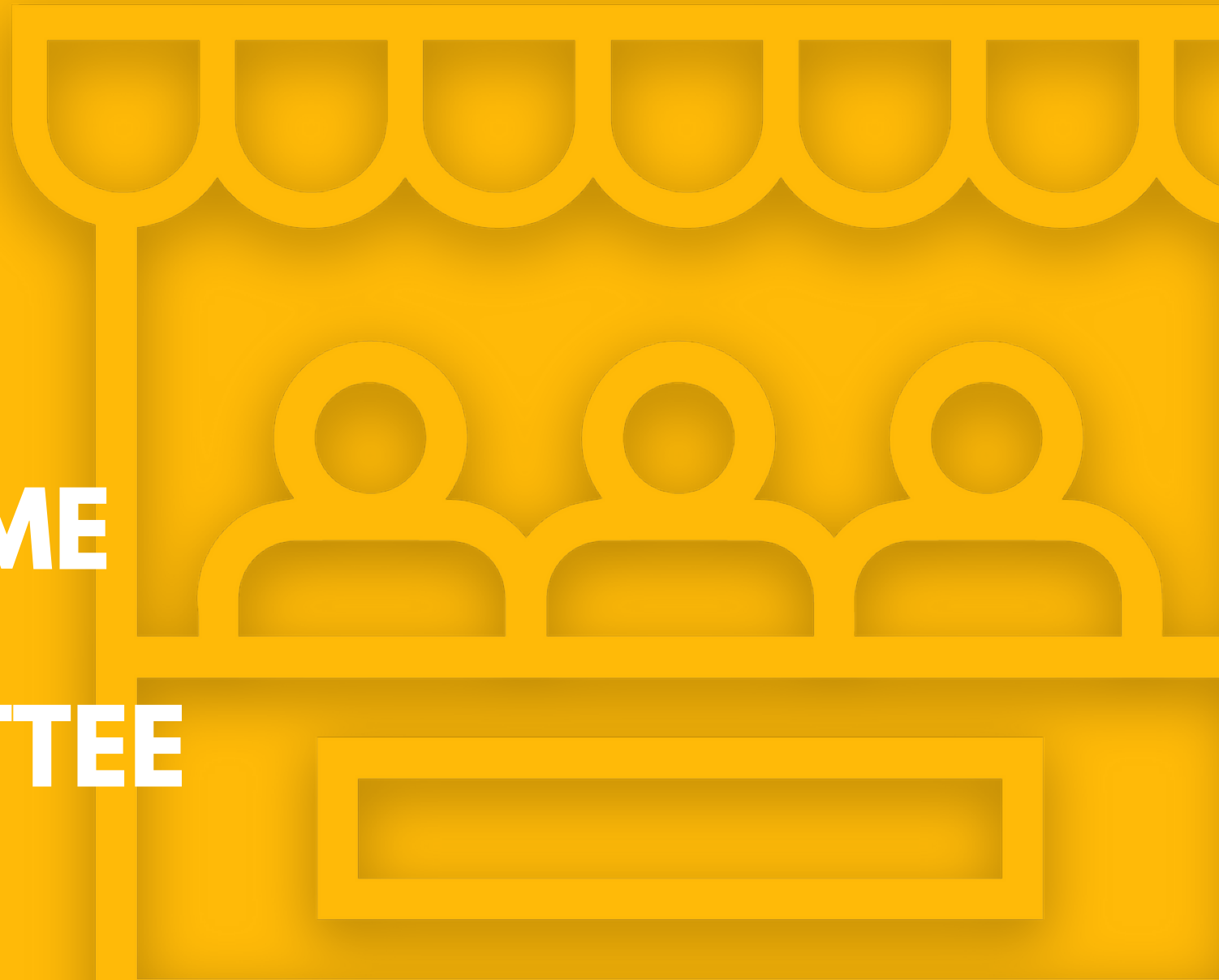




# NTUSU WELCOME WEEK COMMITTEE

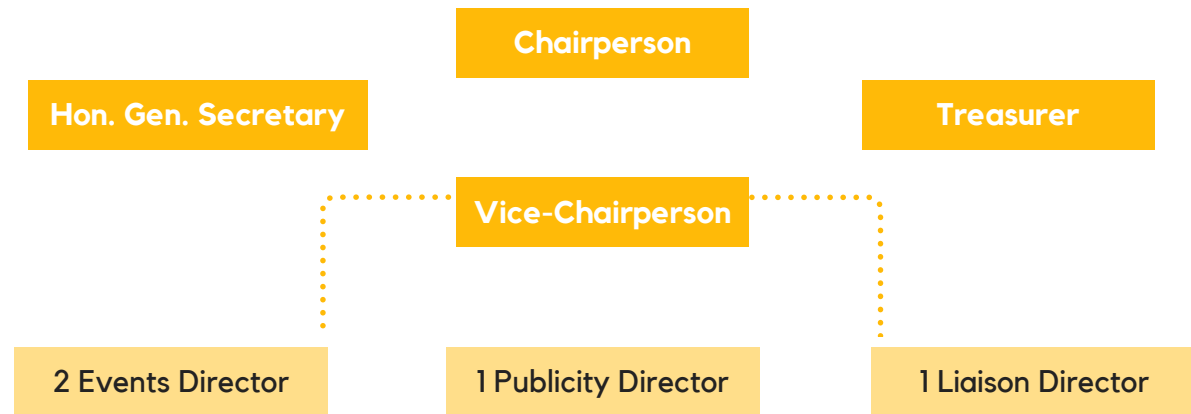


# WHAT DO WE DO?

The Welcome Week Committee, hand in hand with the NTUFest Committee, organizes the annual CCA fair that showcases the vibrant student life at NTU. It's also a platform where various CCAs can further entice and recruit participants for that academic year.



# HOW WE WORK



### Chairperson

- Leads the committee to plan and execute activities at the direction of the exco-in-charge. Also works on strategizing ways to promote campus vibrancy through engaging ways, along with the rest of the team.

### Treasurer

- In charge of overseeing and managing the finances of the committee

### Secretary

- In charge of preparing meeting minutes and providing administrative support

### Vice-Chairperson

- Oversees the events division and supports the chairperson in aligning the committee's work with its objective.

# ROLES & RESPONSIBILITIES

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## Events Director

- Spearheads the planning and execution of Welcome week in terms of physical CCA booths and on stage performances through proposal-writing and the management of various clubs.

## Publicity Director

- Spearheads all publicity materials to ensure that Welcome Week is promoted well

## Liaison Director

- Supports the event division in the sourcing of sponsors and vendors for Welcome week as well as the procurement of necessary logistics

# FREQUENTLY ASKED QNS

## What can I gain from the experience?

You will get to see your committee's project come to life! Welcome Week showcases NTU's vibrant campus life with various CCAs students can participate in throughout the 4 years of university.

Hence, if you are keen on learning the ropes of event and project management, being part of this committee will allow you to gain experience in these areas through the various exchanges you will have with other committees outside your own.

Being a small and tight-knit committee, regardless of your role in the committee, you can definitely see yourselves actively involved in the creative process.

## What's the commitment like?

As Welcome Week only happens once a year, it doesn't require too much of your time. Before Welcome Week nears the start of the new academic year in August, the committee meets once a month. However, summer break would be the peak period for us, and more meetings can be expected at least 2 months before the event.